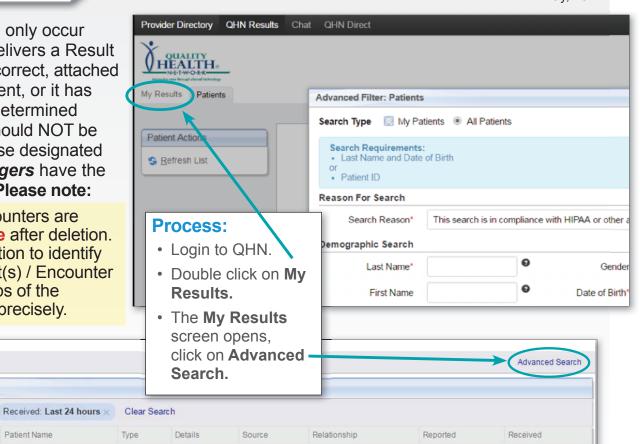


## QHN Tip Sheet #20 **Deleting Result(s) and/or Encounter(s)**

A deletion should only occur when a source delivers a Result to QHN that is incorrect, attached to the wrong patient, or it has otherwise been determined that the Result should NOT be in QHN. Only those designated as Source Managers have the ability to delete. Please note:

Results and Encounters are **NOT recoverable** after deletion. Use extreme caution to identify the correct Result(s) / Encounter and follow all steps of the deletion process precisely.

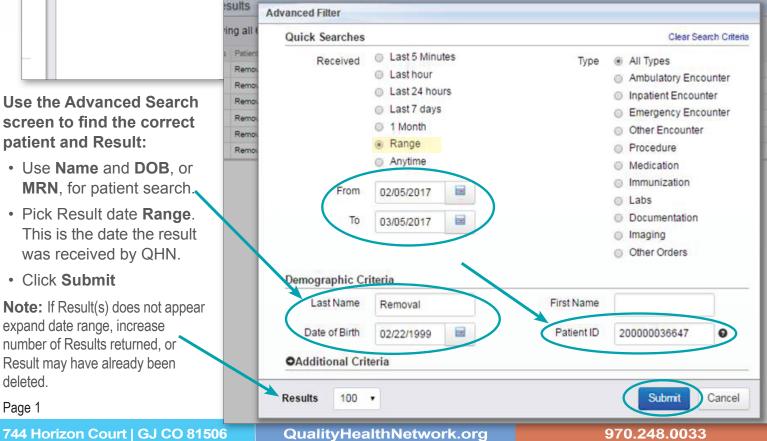
Patient Name



Nothing found to display.

My Results No items found.

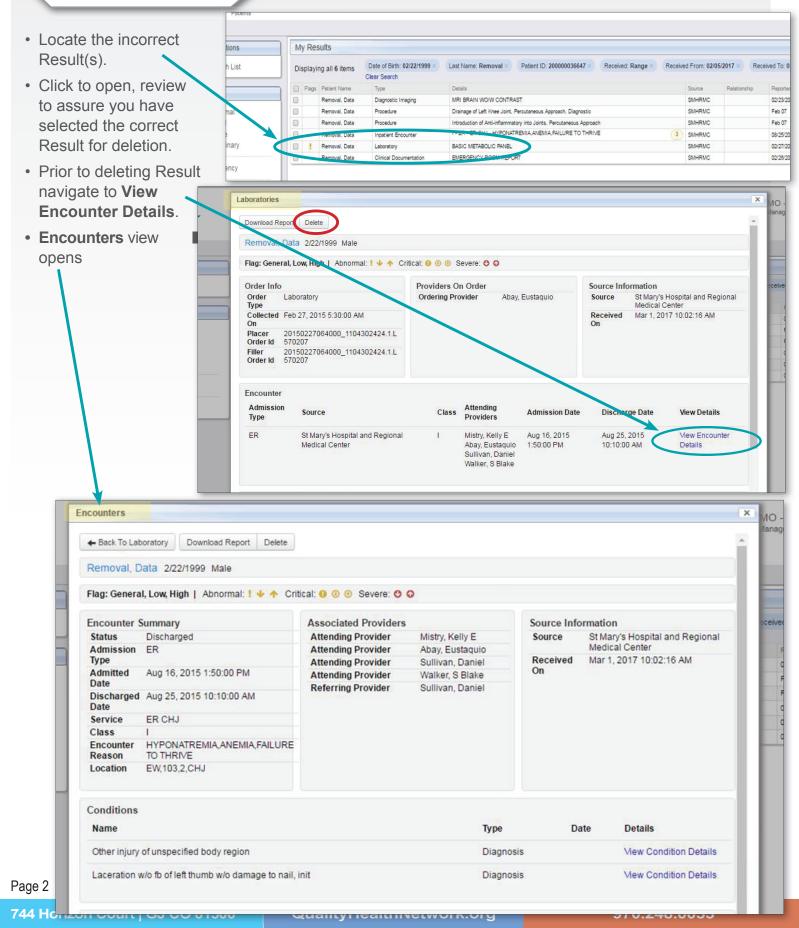
E Flags



May, 2017



### QHN Tip Sheet #20 Deleting a Result and/or Encounter





### QHN Tip Sheet #20 Deleting a Result and/or Encounter

In the **Encounters View** carefully review to determine the following:

#### Are there other Results in the Encounter that will not be deleted?

- If Yes: the Encounter must NOT be deleted. Navigate back to the incorrect Result(s), select and click Delete button, (see previous page).
- If NO: You will need to complete the process to delete the Result and the Encounter, noted below.

#### Delete Result and associated Encounter: Are there Conditions or Procedures associated with the Encounter you have identified needs to be deleted?

- If NO: Navigate back to the incorrect Result(s) and delete. Then navigate to the Encounter and select and click the Delete button, see above.
- If YES: View the following instructions on deleting all Results, Conditions and Procedures and ultimately the Encounter.

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It is the sources responsibility to notify all provider(s) that have received a deleted Result(s). If you are unable to verify those that have received the deleted Result(s), please contact QHN for assistance.



# QHN Tip Sheet #20 **Deleting a Result and/or Encounter**

#### **Deletion process** if Conditions or **Procedures** are associated with the Encounter.

- Navigate back to the incorrect Result(s) and delete.
- Navigate to the Encounter associated with the incorrect Result(s).
- Click on View Details for Condition(s) or Procedure(s).
- Detail view will open, select and click the Delete button.
- Repeat this process until all Conditions and Procedures are deleted.
- Once all Result(s), Conditions(s) and Procedure(s) associated with the Encounter have been deleted individually navigate back to the Encounter and delete.

**Encounters must not** be deleted unless all **Results, Conditions** and Procedures associated with the **Encounter have been** deleted. Always Delete **Encounters last.** 

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Date	Referring Provider	Walker, S Blake Sullivan, Daniel		
Discharged Aug 25, 2015 10:10:00 Date	AM			
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Location EW,103,2,CHJ				
Conditions			Dete	Details
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